

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
March 5, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, March 5, 2024. Present: Councilors Gamroth, Haskins, Pollock, Jensen, Pacheco, Sutherland, and Mayor Cathey. Councilor Bond attended the meeting virtually.

Moved by Councilor Pollock seconded by Councilor Sutherland to, by minute action, excuse the absence of Vice Mayor Engebretsen. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3.A. MINUTES APPROVAL - CONSENT MINUTE ACTION

Moved by Councilor Pacheco seconded by Councilor Haskins to, by consent minute action, approve the minutes of the:

1. February 6, 2024 Regular Council Meeting, as published in the Casper Star Tribune on March 2, 2024; and,
2. February 6, 2024 Executive Session.

Motion passed unanimously.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Gamroth to, by minute action, approve payment of the March 5, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 03/05/2024

5150TrsmDvlpmnt	Services	5,000.00
ADobson	Reimb	98.65
AGarcia	Refund	202.37
AdvncdNtwrkMngmnt	Services	11,716.09
Airgas	Goods	524.23
AllncElctrc	Services	3,757.53
AllntInsrnc	Services	100.00
AlpnMtrsprts	Refund	65.48
Alsco	Services	965.90
AMBI	Services	585.89
AMSGnl	Goods	1,106.90
AmrTech	Services	31,965.80
AT&T	Services	400.40
Atlas	Goods	8,584.70

Atmtn&Elctrncs	Services	1,828.64
Brkr&Assoc	Services	6,105.72
BlkHillsEnrgy	Utilities	52,220.44
BlkmnPrpn	Goods	3,537.90
BrntagPac	Goods	20,727.49
CRacki	Reimb	150.00
CahoyPmpSrvc	Goods/Services	4,700.00
CsprElectrc	Services	30,875.00
CsprNCHealth	Services	47,916.67
CsprStrTrb	Services	2,538.68
CsprTire	Services	235.00
CntrlTrk&Dsl	Services	1,195.46
CntryLnk	Utilities	878.20
Chem-Aqua	Services	535.00
CtznsForCvcAdtrm	Services	1,000.00
CtyCspr	Services	115,730.41
CivilEngnrng	Services	5,341.25
CMITeco	Services	21,629.57
ClctnCntr	Services	191.96
CommTech	Services	2,261.77
CnsltdtdElectrc	Goods	2,139.61
CowboySplyHse	Goods	1,482.30
CPSDstrbtrs	Goods	1,198.30
CPU	Goods	20,390.00
CrwnCnstrctn	Services	22,559.96
DlcoInd	Goods	165.00
DooleyOil	Goods	23,817.54
ERollins	Refund	151.35
EdgEngnrng	Services	6,500.16
EnrgyLabs	Services	528.00
FrgsnEnt	Goods	8,258.50
FIB	Goods	52.15
Flywtr	Services	3,428.40

GMiller	Reimb	104.99
Galls	Goods	225.90
GloblSpctrm	Services	75,379.87
Grngr	Goods	245.12
GreatWstrnInstltns	Services	90,548.29
HDSplyFclts	Services	767.65
HDREngnrng	Services	3,612.50
HrcIsInd	Goods	3,914.24
Homax	Goods	24,196.36
HydroOptmztn	Services	250.00
ImageTrnd	Services	27,570.00
ITCElctrcl	Services	3,888.00
Itron	Services	9,680.32
JHernandez	Reimb	150.00
JSawdon	Refund	160.18
JWatson	Reimb	250.00
JWilhelm	Reimb	176.40
JacobsEngnrng	Services	2,070.00
JonasSftwr	Services	349.00
KtlThorstenson	Services	16,732.69
KnfRvr	Goods	510.30
Kone	Services	242.87
KubwtrRes	Goods	8,300.00
LngBldgTech	Services	268.94
MThomason	Reimb	131.24
MillsPD	Services	322.80
MoblCnerte	Goods	4,646.97
MonsnJntrlSrvc	Services	7,598.56
MtnStLitho	Services	1,124.68
MSEC	Goods	12,571.00
Napa	Goods	225,645.53
NCHOJ	Services	7,560.47
NCSO	Services	322.80

Norco	Goods	1,008.38
NPT	Services	181.97
NWstContr	Goods	16,257.00
OvrHeadDr	Services	407.95
PaceAnlytclSrvcs	Services	2,054.00
Pedens	Goods	347.00
Pepsi	Goods	797.20
PstlPros	Services	16,155.45
PVSDx	Goods	26,433.79
RConstatinoJr	Reimb	139.54
RftlsFinancialCnsltnts	Services	10,521.21
RapidFirePrctctn	Services	1,310.00
RDGPlanning&Dsgn	Services	28,275.20
RpblcPrkng	Services	212.00
Rexel	Services	2,699.67
RckyMtnAirSltns	Goods	144.56
RckyMtnPwr	Utilities	174,274.01
RootrSwr	Services	436.05
SlfHlpCntr	Services	2,390.91
Sherrill	Goods	11,470.77
SolsbryHill	Goods	2,101.94
StOfWyo	Services	17,093.58
StatelineNo7	Services	1,426.61
StellrPrgrmng	Services	206.25
StrlngExcvtvn	Services	3,400.00
SummitFire&Scrtty	Services	708.50
TCKSHldngs	Refund	1,258.55
TheWash	Services	67.30
TwnsqrMedia	Services	815.00
TriStTrk&Eqpmnt	Services	8,805.14
Unifrms2Gear	Goods	6,494.37
UrgntCareOfCspr	Services	3,487.00
VrznWrsl	Services	592.79

WstrnSign&Design	Services	360.76
WWCEngnrng	Services	8,697.85
WyoAssocOfMuni	Services	52.00
Wycomp	Refund / Services	2,922.00
WyoMchnry	Services	330,120.35
Total		1,688,988.69

5.A. PROCLAMATION: 307 FIRST

Mayor Cathey invited Kyle Ridgeway, COO of WERCS, to speak about 307 First. Mr. Ridgeway discussed the mission of the organization to promote local businesses. Mayor Cathey then read a proclamation, proclaiming March 7, 2024 as City of Casper 307 First Day. Mr. Ridgeway accepted the proclamation on behalf of 307 First.

5.B. PROCLAMATION: NATIONAL SERVICE RECOGNITION DAY

Mayor Cathey invited staff and board members of Serve Wyoming to speak about National Service Recognition Day. They discussed the many initiatives that the organization has. Mayor Cathey then read a proclamation, proclaiming March 12, 2024 as National Service Recognition Day.

6. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Pat Sweeney, regarding Councilors' handling of conflicts of interests, firefighter grants, Police Department aiding the Sheridan Police Department, and support of direct distribution.

7.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Haskins, seconded by Councilor Sutherland, to, by minute action, establish March 19, 2024, as the public hearing date for the consideration of:

- 1.a. An Ordinance Repealing Section 15.16.010 Building Construction Prohibited During Certain Hours – Exceptions; and,
- 1.b. An Ordinance amending Chapter 8.20 Noise, of the Casper Municipal Code.

8. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of a resolution regarding annexation compliance for the Lot 5, Bryan Subdivision Addition Annexation.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated February 21, 2024; and an affidavit of publication from the Casper Star Tribune, dated February 19, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

RESOLUTION NO. 24-29
A RESOLUTION FINDING FACTS PURSUANT TO WYOMING
STATUTE § 15-1-401 REGARDING ANNEXTATION OF 0.51-

ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION".

Councilor Pollock presented the foregoing resolution for adoption. Seconded by Councilor Jensen. Motion passed unanimously.

9.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD ADDITION.

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Haskins. There was no public comment, no discussion, and no amendments. Motion passed unanimously.

10.A. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for approval on third reading. Seconded by Councilor Sutherland. There was no public comment, no discussion, and no amendments. Motion passed unanimously.

10.B. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION".

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Pacheco. Councilor Pollock asked if there are ever annexations that are not beneficial to the City. City Manager Napier responded that sometimes the annexation report will indicate that the annexation does not make sense. There was no public comment and no amendments. Motion passed unanimously.

10.C. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTION PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE

PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilor Haskins presented the foregoing ordinance for approval on third reading. Seconded by Councilor Sutherland.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-30

A RESOLUTION ACCEPTING AMENDMENT NO. 1 TO THE WATER LINE EASEMENT FROM THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS AS PART OF THE CASPER WYOMING TEMPLE CONSTRUCTION AT 2905 INDEPENDENCE COURT.

RESOLUTION NO. 24-31

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE WASHINGTON PARK RESTROOM REMODEL, PROJECT NO. 21-051.

RESOLUTION NO. 24-32

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE A STREET PARKING LOT STROM SEWER IMPROVEMENTS, PROJECT NO. 21-052.

RESOLUTION NO. 24-33

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND SCOTT VENTURES, LLC, FOR A TREE INVENTORY UPDATE OF ALL PUBLIC TREES WITHIN THE CITY OF CASPER.

Councilor Pacheco presented the foregoing four (4) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed unanimously.

12. CONSENT MINUTE ACTION

Moved by Councilor Pollock, seconded by Councilor Jensen to, by consent minute action authorize the appointment of Bill Lyons and Ken White to the Board of Directors for the Downtown

Development Authority. Motion passed unanimously.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilors Gamroth and Bond both spoke about the gravel pit issue near Coates Rd, and stated they would like the City to keep an eye on it as it will affect Casper's roads and citizens. Councilor Sutherland asked if an item could be added to a future agenda about Councilor conflict of interest, and Council gave their thumbs up to this and directed staff to add the item to a future agenda.

11. ADJOURN INTO EXECUTIVE SESSION

At 6:53 p.m., it was moved by Councilor Pollock, seconded by Councilor Pacheco, to adjourn into executive session to discuss matters related to personnel. Motion passed unanimously.

At 7:03 p.m., it was moved by Councilor Pollock, seconded by Councilor Sutherland, to adjourn the executive session. Motion passed.

12. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Sutherland. Motion passed unanimously. The meeting was adjourned 7:03 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor